

## **Nacton Parish Council**

Draft minutes of a meeting of the Parish Council on Wednesday 28 July 2021 starting at 7pm

### **Present:**

Parish councillors: Cllr B Hunt (Chairman), Cllr J Leeder, Cllr R Eaton  
Cllr Kerry (East Suffolk District Council), Cllr Mulcahy (Suffolk County Council)  
Mrs C Lucas (Clerk)

### **Apologies:**

Cllr C Newby, Cllr P Warner, Cllr W Cook and Cllr C Potter

<b>Agenda Item</b>	<b>Context/Discussion</b>	<b>Actions and Decisions</b>
<b>20. Apologies for absence</b>	Cllrs – Potter, Cook (personal reasons), Warner (personal reasons) and Newby (personal reasons)	
<b>21. Declarations of Interest</b>	Cllr. Hunt declares an interest in planning application number DC/21/3077/FUL Cllr. Newby had declared an interest in planning application number DC/21/3174/FUL	
<b>22. Invitation to public to comment on agenda items</b>	2 members of the public in attendance. None commented on the agenda items at this point in the meeting.	
<b>23. Minutes and actions of AGM, and minutes of meeting 28.06.21</b>	Minutes all agreed and signed.	

<p><b>24. Chairman's update</b></p>	<ul style="list-style-type: none"> <li>• VAR – sensor not working correctly and the battery doesn't appear to be keeping its charge.</li> <li>• Pavement – overgrowth needs cutting down</li> <li>• Almshouses – no applicants to date. Cllr Hunt and Cllr Eaton would like more information from Dorrie Giles as to what is involved in the role as may be interested.</li> <li>• Zoom – it is agreed to continue with the subscription for the time being in case we have to suddenly go back to remote meetings again in the near future.</li> <li>• Distribution of letters to the parish (regarding the email database) Cllr Hunt thanked everyone for taking the time to deliver these.</li> <li>• Felixstowe Community Partnership – Nacton Parish Council have successfully secured £5,000 funding for Victoria Field. Hoping to also receive a 'friendly bench' for Victoria Field from the committee.</li> <li>• Walks in the community are going to be recorded by Felixstowe Academy to go on the website so that people can see what they will find on their walks around Nacton. Cllr. Leeder commented that Paul Garrett has recorded some of his walks and put them on YouTube and will ask if we can also use these.</li> <li>• Cllr Hunt has cleared Paupers Wood to create a semi-circular walk.</li> </ul>	<p><b>Cllr Garrett to contact Westcotec to try to organise getting the VAR working properly again.</b></p>
<p><b>25. Reports</b></p>	<ol style="list-style-type: none"> <li>1. Suffolk County Council <ol style="list-style-type: none"> <li>a. Cllr Mulcahy said she has had a period of settling in to her county councillor role and has faced issues with IT and training, plus it is</li> </ol> </li> </ol>	<p><b>Cllr. Mulcahy to find out more information</b></p>

	<p>not always easy to find out the answers to questions with so many departments still working from home.</p> <ul style="list-style-type: none"> <li>b. Cllr Mulcahy said that there are now 2 cabinet members for Suffolk Highways, 1 covering the physical aspect of the role and the other one focusing on procurement and the contracting process, the more strategic side of transport.</li> <li>c. Cllr Hunt brought up the subject of the bridge flooding in Nacton – Cllr Mulcahy has had a partial response from Suffolk Highways but will continue to find out answers to the questions raised.</li> <li>d. There will be a locality budget for projects – Cllr Hunt will be in touch to discuss these going forward.</li> <li>e. Cllr Eaton explained to Cllr Mulcahy the situation with the pot holes on the track to Priory Court and said that Priory Court residents and Chairman have not been getting adequate responses from Ipswich Borough Council (although they have been told the pot holes will be filled in, in August the date keeps changing). Priory Court own the track but not the land either side and there are constant discussions but no movement. Cllr Mulcahy said that Ipswich Borough Council are a completely separate entity to Suffolk County Council and unfortunately there is nothing that she can do. Advice given is to keep contacting them on a regular basis.</li> </ul> <p>2. East Suffolk District Council</p> <ul style="list-style-type: none"> <li>a. Melissa Kerry has resigned for personal reasons. Election will be 12<sup>th</sup> August there are 3 candidates</li> <li>b. More funding has been secured for homelessness.</li> </ul>	<p><b>regarding the flooding of the bridge in Nacton.</b></p>
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	<p>c. Deben school is being demolished and 41 council houses will be built on the site (all low energy houses so are cheaper to run).</p> <p>d. There is a new head of housing starting in September at East Suffolk District Council</p> <p>3. Village Hall</p> <p>a. The Hall enters a quiet period with the end of the NBU5s term. It is available for private hire and a number of enquiries have been received. But as yet there has been no sign of return from other regular users other than the WI. In particular we have been informed that the Scouts et al will be making other arrangements.</p> <p>b. A problem arose with the outfall from the under 5 children's toilet which was cured with the heroic assistance of Mike Whybray.</p> <p>c. A work party will be arranged in the near future to complete the exterior painting</p> <p>4. Tree Warden</p> <p>a. Subject to my submission of an immaculate application, the Tree Council have agreed to fund the refurbishment of the hedge around the bend in Victoria Field to connect 2 of the sections that we done already. This will be with funding from Network Rail.</p>											
<p><b>26. Finances</b></p>	<p><u>The following payments were all agreed:</u></p> <table data-bbox="680 1166 1715 1342"> <tr> <td>Clerk's salary (June and July)</td> <td>£639.60</td> </tr> <tr> <td>Clerk's expenses (June and July mileage and stationery)</td> <td>£17.64</td> </tr> <tr> <td>Cllr Hunt (payment for zoom September and October)</td> <td>£28.78</td> </tr> <tr> <td>Community Council annual donation</td> <td>£500</td> </tr> <tr> <td>Village hall annual donation</td> <td>£500</td> </tr> </table>	Clerk's salary (June and July)	£639.60	Clerk's expenses (June and July mileage and stationery)	£17.64	Cllr Hunt (payment for zoom September and October)	£28.78	Community Council annual donation	£500	Village hall annual donation	£500	
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	<p>Village hall invoices – May and July £54  Churchyard annual maintenance £450  ICO annual payment £40  Printer cartridges £67.26</p> <p><u>Total £2297.28</u></p>	
<b>27. Correspondence</b>	<ul style="list-style-type: none"> <li>• Festival of Suffolk – next year for the Queen’s Platinum jubilee – Community Council to take the lead and Nacton Parish Council will assist in the planning.</li> <li>• Sizewell – little correspondence recently – Highways England are involved. With the anticipation of 500 lorries per day using the seven hills roundabout have traffic lights been considered to manage the flow of the traffic?</li> </ul>	
<b>28. Planning</b>	<p><b><u>Proposed detached annex</u></b>  Craigagh Wood Mill Piece Nacton IP10 0HQ</p> <p>Ref. No: DC/21/2989/FUL   Validated: Tue 22 Jun 2021   <b>Status: Awaiting decision</b></p> <p>No objections.</p> <p><b><u>Proposed conversion of existing garage/storage to a granny annex</u></b>  2 Railway Cottages Felixstowe Road Nacton IP10 0DJ</p> <p>Ref. No: DC/21/3077/FUL   Validated: Fri 02 Jul 2021   <b>Status: Awaiting decision</b></p> <p>Cllr. Hunt has declared an interest in this planning application.</p>	

No objections.

**Erection of single story detached garage containing room for bicycle storage and office space.** Internal floor area to be less than 15sqm.

11 Sawmill Lane Nacton Suffolk IP10 0HS

Ref. No: DC/21/3174/FUL | Validated: Fri 09 Jul 2021 | **Status: Awaiting decision**

Cllr. Newby (not in attendance at the meeting) has declared an interest in this planning application.

This planning application was discussed in detail as a member of the public in attendance at the meeting has formally objected.

It is agreed unanimously by councillors that there is not enough detail on the current planning application, so the clerk will respond to the application asking for the plans to be re-submitted in order for the parish councillors to have further information to make an informed decision.

Cllr. Kerry highlighted that he will oppose the application on the same grounds.

**T1 Lime RH side of drive facing Broke Hall (adjacent to table and chairs) - tree has major main stem wound with decay; tree to be pollarded just below wound to prevent structural collapse of tree.**

Broke Hall Broke Hall Park Nacton Suffolk IP10 0ET

Ref. No: DC/21/3217/TPO | Validated: Mon 05 Jul 2021 | **Status: Awaiting decision**

	<p>The tree warden supports this application.</p> <p><b><u>Erection of a single storey extension to the front/North to enlarge the existing bedroom and bathroom and a two storey extension to the side/West comprising of a reception to the ground floor and bedroom to the second floor</u></b>  <b>Acorns Mill Piece Nacton Suffolk IP10 0HQ</b></p> <p>Ref. No: DC/21/3259/FUL   Validated: Tue 13 Jul 2021   <b>Status: Awaiting decision</b></p> <p>No objections.</p>	
<p><b>29. Parish documents</b></p>	<ol style="list-style-type: none"> <li>1. Training and development policy <ol style="list-style-type: none"> <li>a. This policy needs re-wording in places.</li> </ol> </li> <li>2. Emergency plan <ol style="list-style-type: none"> <li>a. This now needs to include zoom meetings</li> <li>b. This needs re-wording in places</li> <li>c. Cllr. Hunt would like someone to take over ownership of the emergency plan so that it is seen with a fresh pair of eyes.</li> </ol> </li> </ol>	<p><b>Clerk to amend policies and distribute to councillors.</b></p> <p><b>Cllr. Hunt to organise a date for an emergency plan meeting in September.</b></p>
<p><b>30. Parish Matters</b></p>	<ul style="list-style-type: none"> <li>• Victoria Field <ul style="list-style-type: none"> <li>○ It has been confirmed that planning permission is not required for the trim trail</li> <li>○ Funding for the Victoria Field project now sits at £14,000 so it should be possible to buy the benches and furniture, the trim trail and the information board.</li> </ul> </li> </ul>	

	<ul style="list-style-type: none"> <li>• Noticeboard for the village hall is on order</li> <li>• Election – there is an interested party for this vacant position</li> <li>• Annual Insurance renewal <ul style="list-style-type: none"> <li>○ There is discussion around the noticeboard being insured at Priory Court – to be included in renewal</li> <li>○ Check that the war memorial is included in the insurance quote</li> <li>○ What counts as street furniture? Does this include grit bins? VAR?</li> </ul> </li> <li>• Gas works – Councillor Cook wrote a letter and shared with councillors.</li> <li>• Parish database – there are now over 85 email addresses for the database. Clerk and Cllr. Leeder have been looking at the options for sending out the e-newsletter going forward. Mailer lite seems a good option as it is free and complies with GDPR regulations.</li> <li>• Litter picking to be organised for the autumn. A working party is also required to clear back the growth on the pavements.</li> <li>• Nacton welcome pack for new residents – Cllr Hunt needs to know whether to include the shop in the newsletter or not.</li> </ul>	<p><b>Clerk to consider the annual insurance renewal and progress.</b></p> <p><b>Letter to be sent to Cadent by clerk.</b></p> <p><b>Cllr. Hunt to circulate date for litter pick</b></p> <p><b>Cllr. Warner to advise Cllr Hunt about the shop going in the welcome pack</b></p>
<p><b>31. Matters raised by and reports by Councillors</b></p>	<p>Planning application regarding Orwell Crossing brought up by Cllr. Eaton for discussion.</p>	
<p><b>32. Public question time</b></p>	<p>None.</p>	

