

Nacton Parish Council

Draft minutes of the Parish Council Meeting on Wednesday 25th September 2024 starting at 7.00 pm

Present:

Parish Councillors: Cllr. B. Hunt (Chairman), Cllr J Mumford, Cllr. S Godden, Cllr. E Wilson, Cllr. P Warner, Cllr. S Baalham (arrived late)

Mrs C Lucas (Clerk) Mr B Mansfield (RFO)

Cllr. P Mulcahy (SCC)

Agenda Item	Context/Discussion	Actions and Decisions
1. Apologies for absence	Apologies received and accepted from Cllr. J Leeder (holiday) and Cllr. A Eaton (work commitment). No apologies were received from Cllr. I Hatfield.	
2. Declarations of interest	None.	
3. Invitation to public to comment on agenda items	None	
4. Minutes and actions of meetings	Previous minutes from the 31 st of July 2024 were agreed upon as a true and accurate reflection and signed by the Chairman.	
5. Chairman's update	<ul style="list-style-type: none">• The new field gate has been coated with wood preserver	

	<ul style="list-style-type: none"> • 12 dead trees have been cut down in Paupers Wood – 2 were near the road – the chippings have been used for the pathway – will need help distributing the next lot of chippings • Welcome to Nacton Parish document – being updated 	
6. Planning applications	<p><u>Planning reference: DC/24/3114/FUL – no comments</u></p> <p><u>Planning reference: DC/24/2986/ROC – no comments</u></p> <p><u>Town and Country Planning Act 1990 - Appeal Under Section 78</u> <u>Appeal by: P.L.O.T Community Interest Company - noted</u></p> <p><u>PERMITTED (noted)</u></p> <p>DC/24/2527/AME DC/22/4999/FUL DC/24/2629/VOC DC/22/4999/FUL DC/22/4999/FUL DC/24/2630/LBC</p>	
7. Reports	<ul style="list-style-type: none"> • Suffolk County Council – report shared with councillors by email prior to the meeting <ul style="list-style-type: none"> ○ County Councillor Mulcahy said that electric car clubs are proposed to come into the area next year with a ‘try before you buy’ membership model ○ A12 consultation has started ○ Drain cleaning by Highways hasn’t been done as it should be – Cllr. Mulcahy addressing this 	

	<ul style="list-style-type: none"> ○ Cllr. Warner asked Cllr Mulcahy if the public are allowed to use the school bus in the mornings as the driver had told someone they couldn't get on. Cllr. Mulcahy said yes they can – she will feed back to ensure drivers are all aware of this. ● East Suffolk District Council – report shared with councillors by email prior to the meeting ● Village Hall – update read out to councillors by the clerk ● Tree Warden – update read out to councillors by the Chairman 	
<p>8. Finances</p>	<p>8.1 – Payments agreed:</p> <ul style="list-style-type: none"> ● Clerk Salary Oct-24 £286.65 ● RFO Salary Oct-24 £96.12 ● Village Hall Hire – Nov-24 £35.00 ● Clerk Salary Nov-24 £286.65 ● RFO Salary Nov-24 £96.12 ● Contribution to Village Hall £600.00 ● Contribution to Community Council £600.00 ● Contribution to St. Martin's Church £600.00 <p>Total £2600.54</p> <p><u>It was also agreed that the clerk could purchase a new toner for the printer and ream of paper</u></p> <p>Payments made since the last parish meeting:</p> <ul style="list-style-type: none"> ● 01.08.24 Clerk Expenses (Mileage) £15.26 ● 01.08.24 Nacton Village Hall Hire - Parish Meeting £35.00 ● 22.08.24 Victoria Field - fuel for grass cutting £73.07 	

	<ul style="list-style-type: none"> • 22.08.24 Victoria Field - new Keys £12.50 • 28.08.24 Clerk Salary Aug-24 £286.65 • 28.08.24 RFO Salary Aug-24 £96.12 • 04.09.24 Owen Akers - Paupers Wood tree work £100.00 <p>Total £618.60</p> <p>The insurance renewal is due on 1st October – Nacton Parish Council is on a fixed tariff for 2 years.</p> <p>The second instalment of the precept has been received.</p> <p>The RFO asked councillors to consider making a donation to the Under 5's group next year as they are a registered charity. To consider when agreeing the next precept budget.</p>	
<p>9. Parish documents</p>	<p>9.1 Emergency Plan – Has moved on – Cllr. Hunt to get in touch with Cllr. Eaton.</p> <p>9.2 Maintenance Plan:</p> <p>Cllr Wilson met with the new manager of Home Farm who is open to working together. He is going to do some copy for the next newsletter.</p> <p>9.3 Action Plan:</p> <ul style="list-style-type: none"> • Working group formed – Cllr. Hunt, Cllr. Warner and Cllr. Baalham – to get together to move this forward. 	<p>Action: Action plan working group to meet before next meeting</p>
<p>10. Parish matters</p>	<p>10.1 – Mobile Phone Survey</p> <ul style="list-style-type: none"> • 23 replies received – to re-send in a standalone email. • Lots of providers to the parish • 30% said they have a non-existent signal in their home 	<p>Action: Clerk to re-send survey info in a standalone email</p>

	<ul style="list-style-type: none"> • 80% said they feel vulnerable <p>10.2 – Bus shelter</p> <ul style="list-style-type: none"> • To leave for now <p>10.3 – Rural coffee caravan</p> <ul style="list-style-type: none"> • Due to regular coffee mornings it was felt this is not needed <p>10.4 – Website and social media</p> <ul style="list-style-type: none"> • Cllr. Baalham started looking at the process of changing the domain name which also means changing the email address for the clerk. <ul style="list-style-type: none"> ○ £60/year for clerk email ○ £200/year for the domain name • To put on hold until the new financial year – costs to be looked at when planning the 2025/26 Budget <p>10.5 – Noticeboard outside the former shop</p> <ul style="list-style-type: none"> • A vote had taken place by email where the majority of councillors voted not to replace the noticeboard. A physical vote took place with councillors in attendance – 4 voted to not replace, 2 voted to replace the noticeboard. <ul style="list-style-type: none"> ○ Agreed to get costs to fix and make safe rather than replace. ○ Continue to use in the short term <p>10.6 – Litter picking equipment</p> <ul style="list-style-type: none"> • The litter picking equipment now has to be collected and returned to ESDC so councillors AGREED to purchase some hoops and pickers for the parish. Budget allocated and agreed– up to £100 • Litter pick to take place on 19th October <p>10.7 – Other parish matters arising</p> <ul style="list-style-type: none"> • Cllr. Wilson spoke about the Christmas tree festival and will organise 	<p>Action: Clerk to create a poster with QR code for coffee mornings and noticeboard</p> <p>Action: Cllr. Hunt to share the mobile phone survey with school staff</p> <p>Action: Cllr. Hunt to get a quote for the next meeting</p> <p>Action: Cllr. Hunt to purchase litter picking equipment</p>
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	<p>decorating the tree</p> <ul style="list-style-type: none"> • Cllr. Warner said the railings under the bridge need painting bright white as they can't be seen in the dark – AGREED to purchase paint and brushes and do this job • Cllr. Hunt said is away this year for 11th November. Both schools to be contacted and Cllr. Warner to lead proceedings at the war memorial. AGREED to increase donation for wreath to £50 • Nacton Primary school have invited councillors for lunch – can councillors please email the chairman with any Monday's they are free (not half term) 	<p>Action: Cllr. Warner to purchase paint and brushes for railings</p> <p>Action: Cllrs to email the chairman dates for lunch at the primary school</p>
11. Matters raised by and reports by councillors	None	
12. Public question time	None	

Date of the next meeting: Wednesday 27th November 2024 at 7 pm.