**Dear Resident**

Before we closed the Village Hall for Covid the Trustees were preparing a long-term plan for the future maintenance and development of the hall and would welcome your input. As a return to normal life now seems to be on the horizon I think we can turn our thoughts towards the future once again.

To help us in this task I would ask you to please complete the survey below based on your experiences of the village hall prior to the current situation. Please use the following scoring. If the score is not applicable to your experience please circle N/A. For example, if you walked to the village hall you should circle N/A for car parking.

1 = Very Poor, 2 = Poor, 3 = Acceptable, 4 = Good, 5 = Very Good

How often do you visit the village hall per year?

|  |  |
| --- | --- |
| Once a year |  |
| Twice a year |  |
| Three times per year |  |
| Four times per year |  |
| More than 4 times per year |  |

Are you responding as an individual or or rep representing an organisation

Are you responding as a hirer Other………….

What was the nature/purpose of your usage of the hall, e.g. Children’s birthday party, club activity, charitable event etc?

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|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Score** | **N/A** | **1** | **2** | **3** | **4** | **5** |
| Village Hall Web Site |  |  |  |  |  |  |
| Booking Arrangements |  |  |  |  |  |  |
| Obtaining a key |  |  |  |  |  |  |
| Conditions of hire (rules) |  |  |  |  |  |  |
| Hire cost |  |  |  |  |  |  |
| Deposit Arrangements |  |  |  |  |  |  |
| Car parking |  |  |  |  |  |  |
| Disability Access |  |  |  |  |  |  |
| Overall Cleanliness of hall |  |  |  |  |  |  |
| Cleanliness of toilets |  |  |  |  |  |  |
| Cleanliness of kitchen |  |  |  |  |  |  |
| Heating of Hall |  |  |  |  |  |  |
| Ventilation of Hall |  |  |  |  |  |  |
| Internal Lighting of hall |  |  |  |  |  |  |
| External lighting |  |  |  |  |  |  |
| Condition of floor |  |  |  |  |  |  |
| Availability of equipment |  |  |  |  |  |  |
| Tables |  |  |  |  |  |  |
| Chairs |  |  |  |  |  |  |
| Size of kitchen area |  |  |  |  |  |  |
| Size of bar servery |  |  |  |  |  |  |
| Arrangements for refuse |  |  |  |  |  |  |
| Availability of Power Point |  |  |  |  |  |  |

Please give us your thoughts on the following

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| --- |
| Are there any aspects of the current facilities that you would particularly like to see improved? |

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| --- |
| What, if any, new facilities would you like to see in the hall? |

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| --- |
| What new activities in the hall do you think would increase its use? |

When you have completed this survey please either

* Print out your completed questionnaire and return it to the letter box at the village hall
* Complete it electronically and email it to pearce.mill@gmail.com

Thank you for giving us you time and thoughts

David Pearce

Chairman of Trustees