Nacton Parish Council

Draft minutes of the meeting of Nacton Parish Council held on Wednesday 25 July 2018 in Nacton village hall at 7:00pm

Present: Cllr B Hunt (Chairman), Cllr G Bence-Jones, Cllr R Eaton, Cllr R Giles, Cllr J Leeder, Cllr A Slater, Cllr P Warner, Cllr J Wyndham, Ms S Brown (Clerk)

Cllr P O'Brien (Suffolk County councillor)

18. Apologies for absence
Cllr M Robson (holiday)

19. Declarations of interest
None declared.

20. Invitation to public to comment on agenda items
None.

21. Minutes of the last meeting
Councillors agreed the minutes of the Annual Meeting of the Parish Council held on 23 May 2018. The Chairman signed them.

22. Matters arising from the minutes
22.1 Nacton Road and war memorial signage – Highways has looked at the problem at the junction with Nacton Road and decided they will not make any changes to the existing signage. Some redundant signs may be removed. Waiting for confirmation. Cllr Hunt is still waiting to hear if anything will be done around the war memorial. The mirrors on The Street have been removed.
22.2 Dog signs for Victoria Field – councillors agreed that guide dogs should be allowed. **Action: Clerk and Chairman to agree which signs to purchase – one large and two smaller. Chairman will install these when they arrive.**
22.3 Vehicle activated sign – councillors agreed to buy a mini SID and data collection unit. The package includes two batteries and clamps to secure the sign. Cost will be £2,975 plus VAT. **Action: Clerk to order and inform Cllr Yeo.** Possible sites for sign are The Street near Amberfield Drive, Levington Road and Ipswich Road. Cllr Giles agreed to download the data collected. **Action: Clerk to check if annual insurance will be affected.**
22.4 Access to crematorium – nothing to report
22.5 Land registration – Cllrs Hunt and Warner visited Gotelee solicitors to enquire about registering Paupers' Wood and Poor's Field. Estimated this will cost between £800 and £1,000. Cllr O'Brien has agreed to use this year's locality budget (£650) towards the cost. Councillors agreed to pay any balance from this year's budget (see item 24.3.2).
22.6 Visit to Nacton School – three councillors and the clerk visited Nacton primary school on 12 July. They were shown round by two

members of the school council. All pupils looked happy and chatted to councillors at lunch. The Chairman sent thank you cards.

23. Reports

Dr Therese Coffey

Annual report circulated - delayed due to her recent illness. Her report mentions health, including the merger of Ipswich and Colchester hospitals; education; transport and improvements along the A12 corridor; Sizewell C; recent closures by Lloyds bank.

County Councillor

Cllr O'Brien presented her report which was circulated to councillors before the meeting. Her report included news of the appointment of a new leader for Suffolk County Council; a major review of highways with a new councillor in charge of this; a visit to the mobile police unit in the Norwich Road area of Ipswich. Cllr O'Brien also reported that the number of PSCOs will be reduced and the number of police officers increased by 104. They will work with the Safer Neighbourhood Teams. Suffolk residents are invited to chat to the Leader of the Council and other senior managers at four events to be held later this year. The event if Ipswich will be on Thursday 25 October – more details to follow.

District Councillor

No report received.

Tree Warden

The tree warden reported that he attended the guided tutorial at Gallowsfield Wood on 15 July organised by the Suffolk Tree Warden Network. He has joined the programme to monitor ash die-back by reference to mature specimens. This involves making an annual photographic record of the chosen tree(s) and estimating the extent of canopy loss.

Councillors will be able to observe that the sweet chestnut outside the village hall has made a stunning recovery following last Autumn's terra venting. No further intervention is planned.

Village hall

The cutlery has all been replaced and we have just received the new village hall mugs. We have completely cleaned out the kitchen and got rid of all the redundant stuff that was cluttering up the cupboards. Hopefully the users will appreciate the upgraded kitchen facilities.

Julian our secretary has now also sorted out the cleaning equipment. He's fixed the electric floor polisher, with the new replacement part, replaced some worn out mops and purchased a new vacuum cleaner just for Mandy's use. The other vacuum cleaner has also been repaired with new hoses etc and that will continue to be used by the users.

Suffolk Constabulary
Crime reports for April and May 2018 retrieved from the police website.
Two crimes were reported in April:
Anti-social behaviour on Ipswich Road.
Violence and sexual offences on Felixstowe Road. Under investigation.
Only one crime was reported during May:
Vehicle crime at Mill Piece. Investigation complete. No suspect identified.

24. Finances

24.1 Councillors agreed the following payments to be made:

Clerk's salary (June and July) and arrears from April	£617.30
Clerk's expenses (June and July)	£43.17
Hire of hall (May 2018)	£26.00
Cllr Robson expenses (Suffolk Coastal meeting)	£18.90
Information Commissioner	£40.00

24.2 Receipts
None.

24.3 Financial update
24.3.1 Expenditure v budget – councillors noted latest balances:
Current account balance at 29 June 2018 = £5,404.27
Reconciled balance at 25 July 2018 = £4,658.90
Deposit account balance at 11 June 2018 = £10,712.37
All Community Infrastructure Levy money received to date has been transferred to the deposit account (£3,643.90)
24.3.2 Annual budget – councillors agreed changes to the annual budget due to not now having to employ a Data Protection Officer. **Action: Clerk to circulate revised budget for this financial year.**
24.3.3 Deposit account – the Clerk reported that Lloyds Bank should be issuing a cheque book to make withdrawals from this account. Nothing received as yet. **Action: Clerk to chase.**

25. Correspondence

25.1 Invite to Stour and Orwell Forum – Cllrs Eaton and Wyndham attended on 17 July.
25.2 Invite to Coast and Estuaries Community Conference – Cllr Hunt will attend on12 October. **Action: councillors to inform Clerk if they would like to go.**
25.3 Draft Minerals and Waste Local Plan consultation – ended 23 July. Nothing relevant to Nacton, so no comments sent.
25.4 Invite to Suffolk Coastal Local Plan briefing – Cllr Hunt attended on 18 July. He was given a hard copy of the documents.
25.5 Invite to Sizewell C Community Forum – Clerk will attend tomorrow.
25.6 Invite to Suffolk Coastal Disability Forum – no-one attended on 3rd July
25.7 Historic England proposed listing of war memorial – councillors noted this process and agreed no comment other than to state that the date of the unveiling of the memorial is wrong. **Action: Clerk to send this comment.**

25.8 Local Government Boundary Commission – consultation on ward boundaries for new council – ends 27 August 2018. Councillors agreed no comment on this document.
25.9 East Suffolk Area Parking Plan consultation – ends 17 August 2018. No comments agreed.

26. Planning

26.1 Decisions received
DC/18/1339/FUL – Orwell Truck stop. Proposed take away/restaurant **Granted**.

26.2 New applications
DC/18/1897/FUL and LBC - Buck House, Orwell Park School
Proposal: new planning permission to replace planning permission (DC/15/0606/FUL). New application for replacement of associated listed building consent (DC/15/0606/LBC). Permission granted 02 April 2018. Replacement of existing domestic dwelling adjacent to listed boundary wall structure together with change of use of part school playing field to domestic garden.

Councillors agreed to support with no comments.

DC/18/2716/FUL – Holly View, 1 Tomline Court
Proposal: erection of cart lodge for vehicle parking

Councillors were unhappy with the lack of space associated with this proposed structure and were unsure if a vehicle could get into it. There was also concern that the proposed cart lodge was a means to obtain an office for the business being run from the premises.
Councillors agreed to send these comments to SCDC.
Action: Clerk to send.

26.3 Public consultation
Suffolk Coastal Local Plan public consultation period from 20 July to 14 September 2018 – councillors agreed that there was little in the draft plan relating to Nacton. Agreed not to attend a one-to-one session.

27. General Data Protection Regulation

Concerns were raised about the latest version of the consent form.
Action: revised consent form and privacy notice to be circulated to councillors for comments to be received before the next meeting.

28. Parish matters

28.1 Review of filming at meetings protocol – councillors agreed no changes
28.2 Centenary celebrations – Community Council will be organising an event on 11 November to mark the centenary of the end of World War I. Councillors agreed in principle to donate extra funds to NCC towards the cost of this event. Both schools to be invited to attend.

29. Matters raised by and reports by Councillors

29.1 Stour and Orwell Forum – report from Cllr Eaton circulated

29.2 Local Plan briefing – Cllr Hunt attended and has hard copies of the draft Local Plan.

29.3 Suffolk Coastal area meeting – report to be circulated later

29.4 Community Infrastructure Levy – to include on next agenda to discuss possible ways to spend this.

30. Public question time

None.

Meeting closed at 8:05pm.

Signed…… Dated……..